

**HIDDEN BEACH HOMEOWNERS ASSOCIATION**  
**ARCHITECTURAL REVIEW BOARD**  
HOMEOWNERS SUBMITTAL FORM

This form is to be used whenever changes to the exterior of one's home are either being planned or under serious consideration. Early engagement with, and approval for your project by the ARB, will ensure you do not waste time, money or both. Remember that any change to the appearance of ones home, i.e. new coat of paint, a new roof, or any major change to the appearance of one's property, i.e. a new pool or major landscape modifications, must be pre-approved by the ARB. Please remember that the ARB is here to assist you with your project while still protecting the value and interest of all Hidden Beach property. A City permit w/o prior ARB approval is no guarantee you are legally allowed to proceed. City and HOA ordinances are often contradictory. Check first.

Guidelines for and the establishment of an ARB are legally set out in Article VIII, Sections I through IV of the Hidden Beach Homeowners Association Inc. Declaration of Covenants, Conditions and Restrictions (CCR's) approved on October 29, 1984 and registered with the State of Florida on November 1, 1984.

Homeowners Name (Please Print) \_\_\_\_\_

Hidden Beach Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_ E-Mail \_\_\_\_\_

Describe the proposed change; if painting, provide color chips. Provide a sketch or plans for any other exterior changes.

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\_\_\_\_\_  
\_\_\_\_\_

ROOF – Please indicate what roofing materials you are planning to use i.e. manufacturer, color, style. A Sample would be better.

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SIDING – If different from the existing siding please explain i.e. manufacturer, color, and style and include a sample if possible.

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FENCING- Fencing can be no taller than 6' 0". The 'good' side should face your neighbors. A survey of the property line MUST be done.

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EXPIRATION - ARB Approval expires in 6 months from time of approval.

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ARCHITECTS and CONTRACTORS must be made aware of the CCR's of the HOA. For your protection make certain they are properly licensed and insured. Get 'lien waivers' from your Contractor.

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APPROVED AS IS

CONDITIONAL APPROVAL

NOT APPROVED

Explain: \_\_\_\_\_

HOMEOWNER SIGN \_\_\_\_\_

DATE \_\_\_\_\_

ARB MEMBER SIGN \_\_\_\_\_

DATE \_\_\_\_\_

ARB MEMBER SIGN \_\_\_\_\_

DATE \_\_\_\_\_

